

Christmas 2023 - Suggested Standard Schedule

In order to qualify for the **23% STANDARD commission** level then your organisations on-line store needs to be closed by **23.59 hrs on Wednesday 24th November 2023**.

Our suggested standard schedule would be along the lines of the following.....

- ✓ Register for Christmas 2023 – You should receive your design pack within 3 working days
- ✓ Complete your designs and return to Class Fundraising
- ✓ Day 1 – Class Fundraising receive your completed design pack
- ✓ Day 4-8 - Sample order cards will then be printed and sent out via DPD
- ✓ Online stores are open for 14 days to 16 days after your parent order forms are printed which by the time you receive them should give parents at least 10 days to place orders –
- ✓ We have not included the order deadline on the cards this year. You need to make sure you communicate the closing date out to your parents.
- ✓ Your **suggested** store closing date will be on the cover sheet of the parent orders when you receive them.
- ✓ If you wish to change the store closing date then email finance@classfundraising.co.uk to get the date moved.
- ✓ Once your shop is closed then all items will be printed and despatch in up to 4 deliveries. This is typically
 - Cards, tags and wrap
 - Mugs
 - Tea towels and bags
 - Gifting products

Should you have any questions then email organiser@classfundraising.co.uk or contact our organiser dedicated number on 01642 525129